BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK.

Step-by-Step Instructions to candidates applying for HLT Odia / SS Odia Examination 2026:

1. **Registration Schedule:**
   Registration will be open from **19/03/2026** to **11/04/2026 (midnight)**.
   The registration fee must be deposited online by **10:00 PM on 11/04/2026**

2. Candidates can register (24×7) by visiting the Official Board website www.bseodisha.ac.in
   and click on **"Application for HLT/SS Odia Exam 2026"**.

3. On the home page, click on **"New Registration"**, then press **Submit**.

4. Enter your basic details:

   o   Name

   o   Password

   o   Retype Password

   o   Mobile Number

   o   Email ID
      Then click **Submit**.

5. Enter the **OTP** received on your registered mobile number and click **Verify**.

6. After successful verification, **log in** using your registered mobile number and password.

7. Fill in your **personal details**, including:

   o   Name

   o   Father's Name

   o   Mother's Name

   o   Permanent Address

   o   Present Address

8. Select your **District** from the dropdown list.

9. Choose the examination you want to appear:

   o   **HLT Odia** or

   o   **SS Odia**

For SS (Odia) Candidates

9. You must have **passed Class 10 examination** from a Board equivalent to **BSE (Odisha)**.

10. Upload a **scanned copy of your original Class 10 Pass Certificate**.

11. If your Class 10 qualification is **not equivalent to BSE (Odisha)**, you are **not eligible** for this examination.

12. Select your **Class 10 passing Board** from the dropdown list.

For HLT Odia Candidates

13. Upload a **certificate from the Head of Institution** stating that you have **not studied Odia as a subject in Class 8**.

For In-Service Candidates

14. Upload a **certificate from your authority** in the prescribed format.

15. Enter additional details:

- Sex

- Caste

- Religion

16. Upload the followings:

- Recent **passport-size photograph**

- **Signature**

17. Click on **Submit**.

18. Review your application form and ensure all information is correct.

19. **Make corrections** if necessary.

20. Proceed to **Final Submission**.

21. Tick the **Declaration box** and proceed for **online payment**.

22. After successful submission and payment, you will receive an **Acknowledgement Copy**, which includes:

- Application details

- Transaction ID

- Registration Number

22. **Download and keep the acknowledgement copy** for future reference and communication with the Board.